

District Health and Safety Questionnaire

Name of Club

Zone

Region

Question	YES	NO	Explanation	NOT SURE
1. The Club has a written Safety Policy.			A copy of the MD policy can be found on pg192 of the Directory of Clubs vote and minute adoption.	
2. The Club has appointed a Health and Safety Officer			The HSO acts as coordinator between DHSO and the club and reminds members of their safety commitment. In the absence of a cub HSO the President will assume the role.	
Club Health & Safety Officer			Name: Address: E mail:	
3. Health and Safety Risk Assessments are carried out, and documented for Club Activities			Samples of Risk Assessment form are available on the MD web site or via the District Health & Safety Officer	
4. Any equipment owned, or used by the Club, is maintained in safe working Order			Maintaining equipment in safe condition is good sense, it is worth just noting when electrical/generators etc were last checked and when hiring/borrowing equipment do the same	
5. All substances are used in accord with the manufacturers instructions			Any chemical household or industrial, Petrol, Diesel, Oils	
6. Information, instruction and training is given to all involved in activities, where the general public are involved			It is important if an insurance claim is made that we can prove everybody was aware of what was required of them.	
7. The Club has a working relationship with the District Safety officer			Are you aware who the District Health and Safety Officer is/do you communicate with him?	

Thank you for completing this questionnaire the results of which will be recorded and will form part of the District Safety Management System and should you need any further advice or training then please do not hesitate to contact the District Health and Safety Officer Lion Kevin Marshall.

Lion Clif Cane
District Governor 105SW
Officer

Lion Kevin Marshall
District Health & Safety

Please return this questionnaire to 17 Queens Crescent, BODMIN, Cornwall, PL31 1QP
or e-mail to: k.marshall33@fsmail.net

District Health and Safety Questionnaire

Background Information.

Council of governors have charged each DG with implementing a Safety Management System in order to promote and monitor the health and safety performance of Clubs and Officers within the District, in order to ensure the correct levels of health and safety are factored into our Lionistic Activities.

Lions Cubs are seen as autonomous units and as such Presidents and Directors are responsible for the health and safety standards and the duty of care provided, for its Members and others who may be affected by the Club's activities.

In order that the District Governor together with the District Health and Safety Officer can implement this safety management system I would be pleased if you would support the DG in this task by completing this questionnaire, and return it to the District H & SO.

I appreciate that many of you have already completed this form but as with all corporate companies/organisations the executive officer must sign up to the health and safety policy and as lions we change our President and or members of the club board each year this makes the requirement to agree the Policy an annual activity.

I would suggest that this could be completed at the first meeting of each Lionistic year, by having an agenda item :

Health & Safety Policy

Safety Policy endorsed

Safety Management System form signed

Club HSO appointed

The minutes would then be signed by the President and a copy sent to the DSO.

If you have any questions or I can be of any Further help please feel free to contact me

Thank you for your support

Lion Kevin Marshall
DHSO 105SW